



# Instructions for Iowa 4-H Scholarships 2019

**Applications Open November 20, 2018 through February 1, 2019**

**March 1, 2019 deadline for Hills Bank Scholarships**

The Iowa 4-H Scholarship program is designed to encourage Iowa 4-H members to continue their education beyond high school.

Iowa 4-H'ers participating in any 4-H and youth educational program are eligible to apply for 4-H scholarships if they meet eligibility requirements. **Check the *Iowa 4-H Scholarship List* carefully for eligibility specifics relating to each scholarship.** Applicants must enroll as a full-time student (minimum of 12 credit hours) to receive scholarship awards.

Unless otherwise stated, scholarship recipients will forfeit their award if they make changes to schools or majors that are not included in the scholarship criteria. Scholarships and amounts awarded are contingent on continued funding by award donors.

All application materials and instructions are available at:  
[www.iowa4hfoundation.org/scholarships](http://www.iowa4hfoundation.org/scholarships).

- 1. The 4-H'er is responsible for completing the scholarship application. 4-H members must complete the application process, using their personal e-mail and password. Applications with the names of parents or guardians will be disqualified.**
- 2. Online application materials, essays, transcripts and the required 2 letters of recommendation, must be submitted online through the Awards Spring system no later than 11:59 PM February 1, 2019 to be considered.** It is important to plan ahead in regards to completing the application and submitting the required documents, including the letters of recommendation from references. Waiting until February 1<sup>st</sup> to begin this process is NOT RECOMMENDED.
3. 4-H Scholarships are for high school seniors (freshman fall 2019) and for current college students.
4. The following items are required with application: (all items will be submitted online)
  - a. Current, complete an **UNOFFICIAL** grade transcript (include Fall 2018 grades) (to be uploaded with application)
  - b. For Freshman Application, if college courses were taken in high school** and are not listed on the uploaded high school transcript, upload a separate list of courses taken with known grades, or upload a copy of college transcript(s) or student grade report(s).  
**NOTE:** Multiple transcripts can be uploaded on a single application form.

- c. Two letters of recommendation: (to be submitted online by the reference).
  - one from an Extension staff member or 4-H volunteer
  - one from a school/college academic advisor or teacher or other individual of the applicant's choice.
 [OR college undergraduates may submit **both** letters from academic advisors.]
- d. Applicants will have the opportunity to submit up to 6 references who can supply a letter of recommendation. Two (2) letters of recommendation are required.

5. Refer to the Iowa 4-H Scholarship Listing for Fall 2019 for individual scholarship eligibility requirements and special criteria. There will be an initial set of questions to be answered that will determine which scholarships the student is eligible to apply to. **Some scholarships may have additional questions or essays to complete once the eligibility has been determined. Applications are not complete until all additional questions/essays are submitted.**

6. All confirmed 4-H scholarships are listed including eligibility requirements and criteria. Announcements of scholarships will be sent to the county Extension offices and news media.

**7. Letters of recommendation must be submitted through the Awards Spring System. Applicants will submit the e-mail addresses of the appropriate references. The system will then send an e-mail requesting the letters of recommendation directly from the references. The references will receive an e-mail with instructions on how to complete the task. Two letters of recommendation are required; however applicants can provide names and e-mails up to six (6) references.**

**8. Once the initial application is complete, students should return to the “dashboard” in order to see the scholarships which they have qualified to apply. Some scholarships will have additional essay questions to complete.**

**9. Once all questions for the scholarships have been completed, please remember to hit the “Apply For” button on the dashboard.**

10. Only ONE online application form is needed for all 4-H scholarships listed for which the applicant is eligible. 4-H'ers will be considered for all scholarships they are eligible to receive. Only **one** 4-H Scholarship will be awarded to a 4-H member in any one academic year.

11. Evaluation Criteria (to be used as a guideline—individual scholarships may vary)

<b>% Value</b>	
<b>4-H Participation/Service</b>	<b>40 %</b>
<b>Goals and Future Plans</b>	<b>20 %</b>
<b>School &amp; Community Participation</b>	<b>20 %</b>
<b>Character</b>	<b>20 %</b>
<b>Need</b>	<b>10 %</b>

12. Each field in the application must contain something, a “0” or “N/A” will suffice for those questions that do not apply to the applicant or they do not know the answer. Each field must contain something in order for the application to be completed.

Direct questions to Mary Clancy, clancy@iastate.edu, (712) 830-1321. Please feel free to call or text any time between 10 a.m. and 9 p.m.



## Helpful Hints for Preparing Iowa 4-H Scholarships

Please keep in mind that the 4-H Scholarships and the Hills Bank Leadership Scholarships are using the same application system. The two scholarship programs requirements are different, and so are the instructions for some of the requested items, such as transcripts and letters of recommendation. Please read the specific instructions for the specific scholarships in which you are applying.

Your attention to detail and inclusion of specific information will help the selection committee consider each application to identify the most worthy applicant(s).

**Application material must be submitted online no later than 11:59 PM February 1, 2019 to be considered.**

### Helpful Hints

- Gather all needed information before starting the online application.
- Include current, complete grade transcript (include Fall 2018 grades/classes if possible). **For Freshman Application, if college courses were taken in high school** and are not listed on the uploaded high school transcript, upload a separate list of courses taken with known grades, or upload a copy of college transcript(s) or student grade report(s).
- Complete SAT and/or ACT or other college entrance exam scores. (If not available please explain on form.)
- The major listed will be used to verify eligibility for scholarships that require a specific field of study.
- Financial need— Describe family income, unemployment, special circumstances, health, or other unexpected financial concerns. Include any facts you can to tell your financial needs and plans for financing advanced education.
- Experiences in 4-H - Tie information back to scholarship criteria.
  - Use space available to describe and highlight your accomplishments that uniquely qualify you for the scholarship(s) for which you are applying.
  - Incorporate and/or emphasize information relative to the individual scholarship criteria; e.g., state fair participation, project accomplishment, leadership/citizenship, etc.
- Include involvement in school, church, community, and college, if applicable.
- **Letters of recommendation — confide in those who write recommendations for you specific information that will help them more effectively support your application.**

- **All letters of recommendation will be submitted electronically through the Awards Spring system by the references. The references must have a valid and working e-mail address.**
- **Once the proper e-mails have been inputted into the system, the system will generate an e-mail to the references providing them with instructions on how to submit the letters of recommendation into the system.**
- **Applicants can submit up to six references, but need a minimum of 2 letters of recommendation.**

### **Incoming Freshman Scholarship Application questions:**

- Explain any unusual family or financial circumstances.
- How do you plan to finance your college education?
- What are your future goals and how will a college education help you attain them?
- Describe your high school and community activities outside of 4-H. Include leadership, citizenship and communication experiences.
- Describe your most important 4-H experiences, accomplishments and contributions.
- Explain if and how 4-H influenced your college choice as well as your educational, career, and personal goals.
- Provide any other personal information you believe the selection committee should know when considering your application. Tell us what makes you a qualified candidate for a 4-H scholarship.
- Note: Selected scholarships may have additional questions related to participation and leadership in specific projects or activities.

### **Current College Student Scholarship Application questions:**

- Explain any unusual family or financial circumstances. How do you plan to finance your college education?
- What are your future goals and how will a college education help you attain them?
- How has your 4-H experience helped you in your college coursework and/or influenced your involvement in college activities?
- Describe your current involvement in college and community activities outside of 4-H. Include leadership, citizenship and communication experiences.
- Describe your most important 4-H experiences, accomplishments and contributions.
- What impact has 4-H had on your educational, career or personal goals? Include any other personal information you believe the selection committee should know when considering your application. Tell us what makes you a qualified candidate for a 4-H scholarship.

- Of the 4 H's, head, heart, hands and health, which one is most important to you personally and why?
- Note: Selected scholarships may have additional questions related to participation and leadership in specific projects or activities.

### **Scholarship Specific Questions:**

- Colvin – Describe how you have taken your own road to best fully experience 4-H and life.
- DeVries – Describe how important growing up on a family farm was/is to you, your future career and your work ethic.
- Goering – Describe your participation and leadership in the 4-H Communication project.
- Oster – Describe your experience in journalism.
- Kiser – Describe your participation and leadership in the 4-H Horse project.
- Pence Communication – Describe your participation and leadership in the 4-H Communication project.
- Pence Visual Arts – Describe your participation and leadership in the 4-H Visual Arts project.
- Peterson – Describe your work ethic and sense of adventure.
- NW Iowa Golf – Describe your community involvement and leadership within the specified counties in NW Iowa.
- Mahr Family Scholarship – Focus on a community service project related to college, field of study or community.
- Tobin - Please share what leadership means to you. What was your most meaningful 4-H leadership experience and why did it mean so much to you personally. Describe your 4-H participation in leadership. What leadership skills did you gain personally?